



# County of Los Angeles CHIEF EXECUTIVE OFFICE

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WILLIAM T FUJIOKA  
Chief Executive Officer

March 15, 2010

Board of Supervisors  
GLORIA MOLINA  
First District

MARK RIDLEY-THOMAS  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

To: Supervisor Gloria Molina, Chair  
Supervisor Mark Ridley-Thomas  
Supervisor Zev Yaroslavsky  
Supervisor Don Knabe  
Supervisor Michael D. Antonovich

From: William T Fujioka  
Chief Executive Officer

A handwritten signature in black ink, appearing to read "W. T. Fujioka", is written over the printed name and title.

## **RECONCILIATION OF MOTIONS INVOLVING THE PROBATION DEPARTMENT (ITEM NO. 2 AND ITEM NO. 50-A, AGENDA OF MARCH 2, 2010)**

On March 2, 2010, your Board directed the Chief Executive Officer (CEO), in conjunction with the Interim Probation Director (Department), to reconcile motions presented by Supervisors Ridley-Thomas, Yaroslavsky and Antonovich. Our reconciliation of these motions is presented herein.

### **Internal Investigations**

The Office of Independent Review (OIR), working with the Department and County Counsel, will review the operations and quality and timeliness of the internal investigations of the Child Abuse Special Investigations Unit (CASIU) and the Internal Affairs Unit (IAU) and issue monthly reports to the Board, the first to be presented in two (2) weeks that will include the following:

- Training and experience of management and investigatory staff;
- Staffing levels, including support and supervisory personnel;
- Ratios of investigators to caseloads;
- Timeliness of investigation from inception to Department's resolution resulting from the imposition of any disciplinary action;
- Resources available to CASIU and IAU staff;

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- Approval and review process of interim and final reports by Department management;
- Record of disciplinary actions;
- Methods for strengthening, if necessary, each Units' investigatory capacity that considers among other options increasing personnel in the CASIU and IAU by reallocating existing staff; and
- A determination as to whether there is a need to create an OIR with oversight of the Department.

#### **Efforts Underway or Current Priorities**

There are a number of actions currently underway within the Department to not only address the direction outlined in the aforementioned motions, but to strengthen the overall infrastructure and address the operational issues of which we are currently aware. Among these efforts are the key strategies and timetables presented below:

- (1) **DOJ Monitoring and Compliance:** The Department is continuing to focus its efforts and place top priority on DOJ monitoring and compliance issues. As discussed with your Board, the Department will continue to provide periodic progress reports in this area.
- (2) **Budget Shortfall:** To address the projected budget shortfall, the following actions are being taken:
  - The Department is currently undertaking a comprehensive fiscal review from which it will develop a list of revenue opportunities and programmatic areas or Departmental operations for deeper fiscal assessment. A preliminary assessment of areas targeted for budgetary review will be provided to the Board in two (2) weeks.
  - The CEO has engaged two (2) consultants to assist the Interim Chief Probation Officer in conducting a comprehensive study of the capacity and staffing of the Department's 18 camps and Dorothy Kirby Center. The Department will report back to your Board in six (6) weeks with preliminary recommendations for potential consolidation and/or changes in camp staffing.

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- Based on data gathered from the efforts listed above, the Department will develop a preliminary budget plan to prevent the Department's projected Fiscal Year (FY) 2009-10 shortfall from recurring in FY 2010-11 and address other budgetary issues. This plan will be presented to your Board in eight (8) weeks.

**Next Steps**

We will continue to report back to your Board periodically with our findings as information becomes known. As noted above, our next status report will be submitted to your Board in two (2) weeks and will focus on the budgetary shortfall.

If you have any questions or need further assistance, please contact me or your staff may contact Deputy Chief Executive Officer Jackie White, Public Safety, at (213) 974-4530.

WTF:BC:JAW  
SW:NH:Ilm

c: Executive Office, Board of Supervisors  
County Counsel  
Office of Independent Review  
Probation Department